

## Info sheet for new input customers

### Company registration

As a first step, please fill in the form „[Agreement and Order for the Evaluation and Publication of Inputs](#)”.

By entering into this agreement, you agree to our [General Terms and Conditions](#) and our [then-current tariffs](#).

Please send your company registration form together with your product registration to [info@bio-garancia.hu](mailto:info@bio-garancia.hu).

### Send the documents needed to evaluate the products

The evaluation of the products is carried out by Bio Garancia Ltd. in cooperation with Easy-Cert Services. To speed up the process, please send us the documents to be completed and attached in a foreign language (English or German), if possible. Translation will be invoiced separately for documents submitted in Hungarian.

When submitting product documentation, please complete the product registration form available on our website:

- In the case of plant protection products, beneficials and related products
  - [in English](#)
  - [in Hungarian](#)
- In the case of fertilisers
  - [in English](#)
  - [in Hungarian](#)

Additional documents required:

- Authorisation for placing the product on the market (basic permission); for fertilizers freely marketed in the European Union, it can be replaced by the documents for the relevant category
- Label
- Recommendations for use
- GMO declaration of compliance (document can be downloaded from our website [in English](#))
- Safety Data Sheet
- Description of the production process
- For products containing bacteria, the exact composition of the culture medium used

### Evaluation of products

If the documents have been submitted in full, the assessment will normally take 1 to 2 hours per product, which will be charged at the hourly rate set out in our tariff. If there are further questions that need to be clarified during the evaluation, the evaluation time will be extended.

The time it takes from the submission of the product documentation to the completion of the evaluation and listing of the product depends partly on how many products are being evaluated at the same time, and also on how quickly we receive the necessary information from you.

Products are evaluated in the order in which they are registered.

### Listing of products

In case a product is positively assessed, it will be included on our [website](#), on the [FiBL national \(Hungarian\) list](#) and on the [EU Input List](#). The product will be on our list until 31 January of the following year.

### Online product search and product confirmations

The products we have assessed and which can be used in organic farming can be found in our online [database](#). The product finder is available in Hungarian and English, publicly accessible and free of charge. The certificate of conformity can be downloaded at any time for each product, in both English and Hungarian.

### Extension of listing (=validity of certificate)

At the end of each year, we will ask you for feedback on whether there have been any changes in the composition of the product, the manufacturing process, etc. If there is a change, the product will be reassessed. You will also be asked to state whether you wish to renew the certificate (listing) for the product for the following year. Your feedback will be used as a basis for extending the listing of the product or, where appropriate, delisting. If there is no change and you have indicated your wish to extend the certificate, we will charge you a fee at the beginning of the year based on our current fee schedule.

If you have any questions, please do not hesitate to contact us.

**Your EASY-CERT services inputs evaluation team**